
INSTALLATION INSTRUCTIONS

Wall Mount Energy Recovery Ventilator with Exhaust

Models:

ERVF-A3 CHERV-A3

ERVF-C3 CHERV-C3

For Use with Bard
2-1/2 through 3 Ton
Wall Mount™ Air Conditioners
and Heat Pumps



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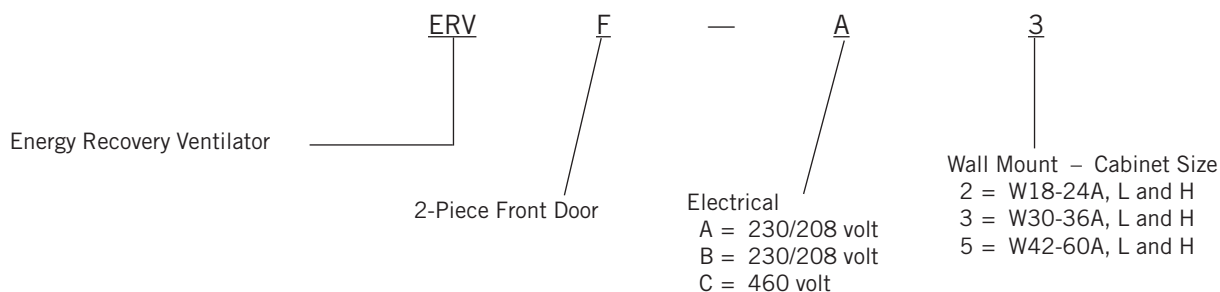
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Model Nomenclature Legend



Electrical Specifications

Model	Voltage	Amps	Control Voltage
ERV-F-A3 CHERV-A3	230/208	2.2	24V
ERV-F-C3 CHERV-C3	460	1.2	24V

General Description

The wall mount energy recovery ventilator was designed to provide energy efficient, cost-effective ventilation to meet IAQ (indoor air quality) requirements while still maintaining good indoor comfort and humidity control for a variety of applications such as schools, classrooms, lounges, conference rooms, beauty salons and others. It provides a constant supply of fresh air for control of airborne pollutants including CO₂, smoke, radon, formaldehyde, excess moisture, virus and bacteria.

The ventilator incorporates rotary heat exchanger technology to remove both heat and moisture.

It is designed as a single package which can be easily factory- or field-installed for new installations or retrofit to the Bard W**A, W**H and C**H series wall-mounted units. The package consists of a unique rotary energy recovery cassette that can be easily removed for cleaning or maintenance. The ERV-F-*3/CHERV-*3 has two 13" diameter heat transfer wheels. The heat transfer wheels use a permanently bonded dry desiccant coating for total heat recovery.

Ventilation is accomplished with two blower/motor assemblies each consisting of a drive motor and dual blowers for maximum ventilation at low sound levels. The intake and exhaust blowers can be operated at the same speed (airflow rate) or different speeds to allow flexibility in maintaining desired building pressurization conditions. Factory shipped on medium intake and low exhaust. See Figure 6A on page 11 to change speeds. The rotating energy wheels provide the heat transfer effectively during both summer and winter conditions. Provides required ventilation to meet the requirements of ASHRAE 62.1 standard.

NOTE: During operation below 5° F outdoor temperature, freezing of moisture in the heat transfer wheel can occur. Consult the factory if this possibility exists.

General Information

The ventilator should only be installed by a trained heating and air conditioning technician. These instructions serve as a guide to the technician installing the ventilator package. They are not intended as a step-by-step procedure with which the mechanically inclined owner can install the package.

The ventilator housing is shipped in one carton, which contains the following:

1. Energy recovery ventilator
2. Service soor
3. Rain hood and mist eliminator
4. Installation instructions

Unpacking

Upon receipt of the equipment, be sure to compare the model number found on the shipping label with the accessory identification information on the ordering and shipping document to verify that the correct accessory has been shipped.

Inspect the carton housing of each ventilator as it is received, and before signing the freight bill, verify that all items have been received and that there is no visible damage. Note any shortages or damage on all copies of the freight bill. The receiving party must contact the last carrier immediately, preferably in writing, requesting inspection by the carrier's agent. Concealed damage not discovered until after loading must be reported to the carrier within 15 days of its receipt.

Performance and Application Data – ERVF-^{*}3/CHERV-^{*}3

Summer Cooling Performance (Indoor Design Conditions 75°F DB/62°F WB)

Ambient O.D.	Ventilation Rate 400 CFM 63% Efficiency						Ventilation Rate 325 CFM 64% Efficiency						Ventilation Rate 250 CFM 65% Efficiency					
DB/WB°F	VLT	VLS	VLL	HRT	TRS	HRL	VLT	VLS	VLL	HRT	TRS	HRL	VLT	VLS	VLL	HRT	TRS	HRL
105/ 75 70 65	19080	12960	6120	12020	8164	3855	15502	10530	4972	9921	6739	3182	11925	8100	3825	7751	5265	2486
	12960		0	8164		0	10530		0	6739		0	8100		0	5265		0
	12960		0	8164		0	10530		0	6739		0	8100		0	5265		0
100/ 80 75 70 65 60	28080	10800	17280	17690	6804	10886	22815	8775	14040	14601	5616	8985	17550	6750	10800	11407	4387	7019
	19080		8280	12020		5216	15502		6727	9921		4305	11925		5175	7751		3363
	10980		180	6717		113	8921		146	5709		93	6862		112	4460		73
	10800		0	6804		0	8775		0	5616		0	6750		0	4387		0
	10800		0	6804		0	8775		0	5616		0	6750		0	4387		0
95/ 80 75 70 65 60	28080	8640	19440	17690	5443	12247	22815	7020	15795	14601	4492	10108	17550	5400	12150	11407	3510	7897
	19080		10440	12020		6577	15502		8482	9921		5428	11925		6525	7751		4241
	10980		2340	6917		1474	8921		1901	5709		1216	6862		1462	4460		950
	8640		0	5443		0	7020		0	4492		0	5400		0	3510		0
	8640		0	5443		0	7020		0	4492		0	5400		0	3510		0
90/ 80 75 70 65 60	28080	6480	21600	17690	4082	13608	22815	5265	17550	14601	3369	11232	17550	4050	13500	11407	2632	8774
	19080		12600	12020		7938	15502		10237	9921		6552	11925		7875	7751		5118
	10980		4500	6917		2835	8921		3656	5709		2340	6862		2812	4460		1828
	6480		0	4082		0	5265		0	3369		0	4050		0	2632		0
	6480		0	4082		0	5265		0	3369		0	4050		0	2532		0
85/ 80 75 70 65 60	28080	4320	23760	17690	2721	14968	22815	3510	19305	14601	2246	12355	17550	2700	14850	11407	1755	9652
	19080		14760	12020		9298	15502		11992	9921		7675	11925		9225	7751		5996
	10980		6660	6917		4195	8921		5411	5709		3463	6862		4460	2705		
	4320		0	2721		0	3510		0	2246		0	2700		0	1755		0
	4320		0	2721		0	3510		0	2246		0	2700		0	1755		0
80/ 75 65 60	19080	2160	16920	12020	1360	10659	15502	1755	13747	9921	1123	8798	11925	13520	10575	7751	877	6873
	10980		8820	6917		5556	8921		7166	5709		4586	6862		5512	4460		3583
	3780		1620	2381		1020	3071		1316	1965		842	2362		1012	1535		658
	2160		0	1360		0	1755		0	1123		0	1350		0	877		0
75/ 65 60	10980	0	10980	6917	0	6917	8921	0	8921	5709	0	5709	6862	0	6862	4460	0	4460
	3780		2381	2380		3071	1965		2362	1535		1535						
	0		0	0		0	0		0	0		0						

Winter Heating Performance (Indoor Design Conditions 70°F DB)

Ambient O.D.	Ventilation Rate					
	400 CFM 75% Eff		325 CFM 76% Eff		250 CFM 77% Eff	
DB° F	WVL	WHR	WVL	WHR	WVL	WHR
65	2160	1620	1755	1333	1350	1039
60	4320	3240	3510	2667	2700	2079
55	6480	4860	5265	4001	4050	3118
50	8640	6480	7020	5335	5400	4158
45	10800	8100	8775	6669	6750	5197
40	12960	9720	10530	8002	8100	6237
35	15120	11340	12285	9336	9450	7276
30	17280	12960	14040	10670	10800	8316
25	19440	14580	15795	12004	12150	9355
20	21600	16200	17550	13338	13500	10395
15	23760	17820	19305	14671	14850	11434

LEGEND:

VLT = Ventilation Load – Total
 VLS = Ventilation Load – Sensible
 VLL = Ventilation Load – Latent
 HRT = Heat Recover – Total
 HRS = Heat Recovery – Sensible
 HRL = Heat Recovery – Latent
 WVL = Winter Ventilation Load
 WHR = Winter Heat Recovery

NOTE: All performance data is based on operating intake and exhaust blower on the same speed.

Basic Installation (Field Installation)


1. Unpack the ventilator assembly, which includes the integral ventilator with attached electrical harness and miscellaneous hardware.



WARNING

Open and lock unit disconnect switch before installing this accessory to prevent injury or death due to electrical shock or contact with moving parts. Turn thermostat to OFF.

Model	For Use with the Following Units		Electrical
ERV-F-A3	W30A*-A, -B W36A*-A, -B	S26H*-A, -B S30H*-A, -B W30H*-A, -B W36H*-A, -B	230/208 1 or 3 phase
CHERV-A3	--	C24H*-A, -B C30H*-A, -B	230/208 1 or 3 phase
ERV-F-C3	W30A*-C W36A*-C	S26H*-C S30H*-C W30H*-C W36H*-C	460 3 phase
CHERV-C3	--	C24H*-C C30H*-C	460 3 phase



CAUTION

Be sure the correct model and voltage energy recovery ventilator is used with the correct air conditioner or heat pump to ensure correct voltage compatibility.

2. Remove the existing exterior blower access, filter access and vent access panels on the Bard wall mount unit. Save the blower access and filter access panels and discard vent option access panel (see Figure 1 on page 6).
3. Remove and save existing unit return air filter and left side filter support bracket by removing two screws from left side of unit. Remove and save top four screws from front grille (see Figure 2 on page 7).
4. Remove and discard the exhaust cover plate (see Figure 2).

5. Install ventilator by inserting the ventilator into the unit to the far left side, clearing the right filter bracket. Once the ventilator is fully inserted, slide the ventilator to the right until it is tight against the back of the control panel (see Figure 3 on page 8).

IMPORTANT NOTE: Position front lip of ventilator under front grille and on top of condenser partition (as shown in Figure 3 insert). This is important to ensure proper drainage of any water entering damper assembly.

6. Open control panel to gain access to unit low voltage terminal block. (Be sure all power is OFF prior to opening the control panel.)
7. Route four low voltage electrical leads through the 7/8" bushing in control panel (Figure 3) into low voltage box.
8. Temporarily connect leads with fork terminals to corresponding points on terminal strip to terminals C, R, G and A or O1 depending whether unit is a heat pump or air conditioner (see Figure 4 on page 9).

NOTE: These 24 volt control wires control the starting and stopping of the energy recovery ventilator and can be independently controlled by an energy management control or timer. See separate section on Control Wiring.

9. Remove female plug of high voltage wiring harness from the heat recovery assembly and snap into unit control panel from the inside of the control panel in the hole provided. Wire to terminal block. See Figure 4 and wiring diagram.
10. Plug male plug from ERV-F-*3/CHERV-*3 assembly into female connector at back of control panel (see Figures 3 and 4).
11. Replace inner and outer control panel covers.
12. Ventilator checkout:
 - A. Resupply power to unit.
 - B. Energize the evaporator blower by switching thermostat to the manual fan position with Heat/Cool in OFF position.
 - C. Ventilator heat transfer wheels should rotate slowly (49 RPM). Intake and exhaust blowers should run.
 - D. De-energize the evaporator blower. Energy recovery heat transfer wheels and fresh air and exhaust air blowers should stop.
 - E. This completes ventilator checkout.
14. Disconnect the wires temporarily connected in Step 8.
15. Re-install the blower access and filter access panels at top of unit and secure with sheet metal screws.

16. Replace the vent option access panel with the new panel provided. Attach air intake hood with screws provided (see Figure 5 on page 10). Be sure to insert the top flange of the air intake hood into and through the slot in the service door and between the door and insulation to prevent bowing of the door.
17. Apply Certification label, included with installation instructions, next to unit serial plate.
18. Ventilator is now ready for operation.

Basic Installation (Factory-Installed Models)

1. Remove blower access, filter access and vent option panels. Remove filter bracket from shipping location and install on left side. Remove filter located above air circulation blowers. Install filter.
2. Remove air intake hood from shipping location and install air intake hood on vent option panel. Refer to the Control Wiring Section for suggested control schemes. After wiring, replace all panels.

FIGURE 1
Removing Access Panels

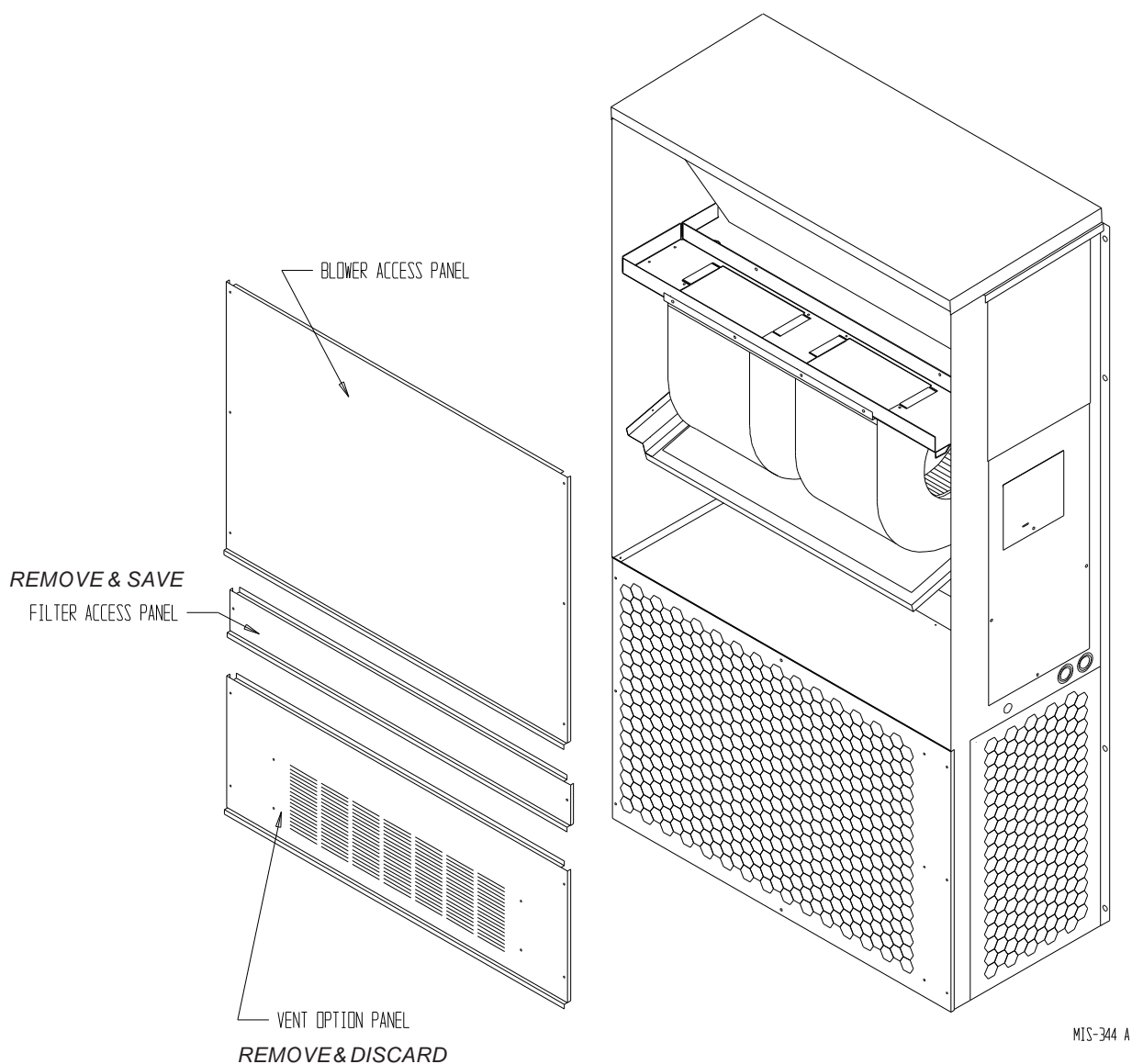


FIGURE 2
Removing Filter and Grille

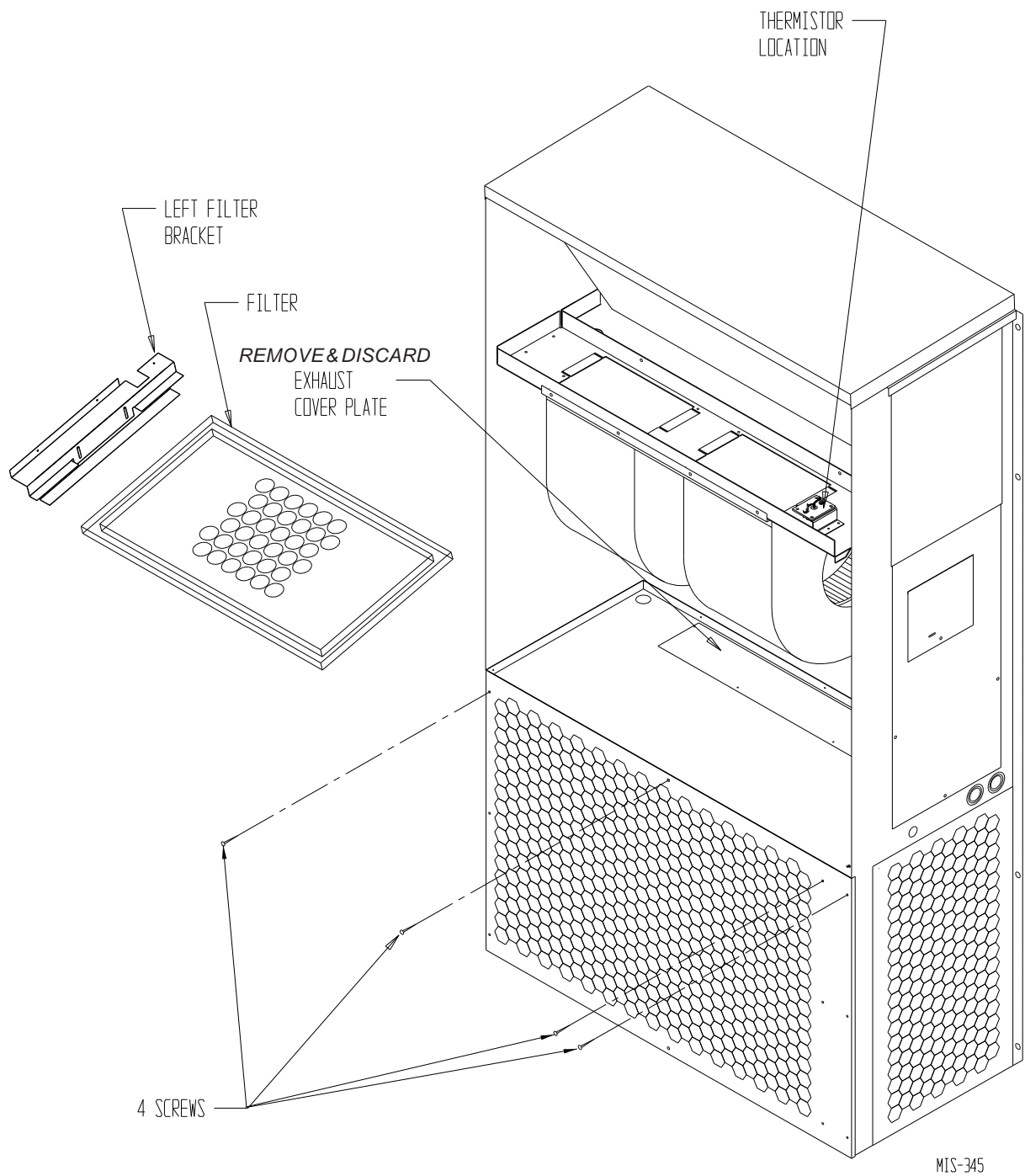
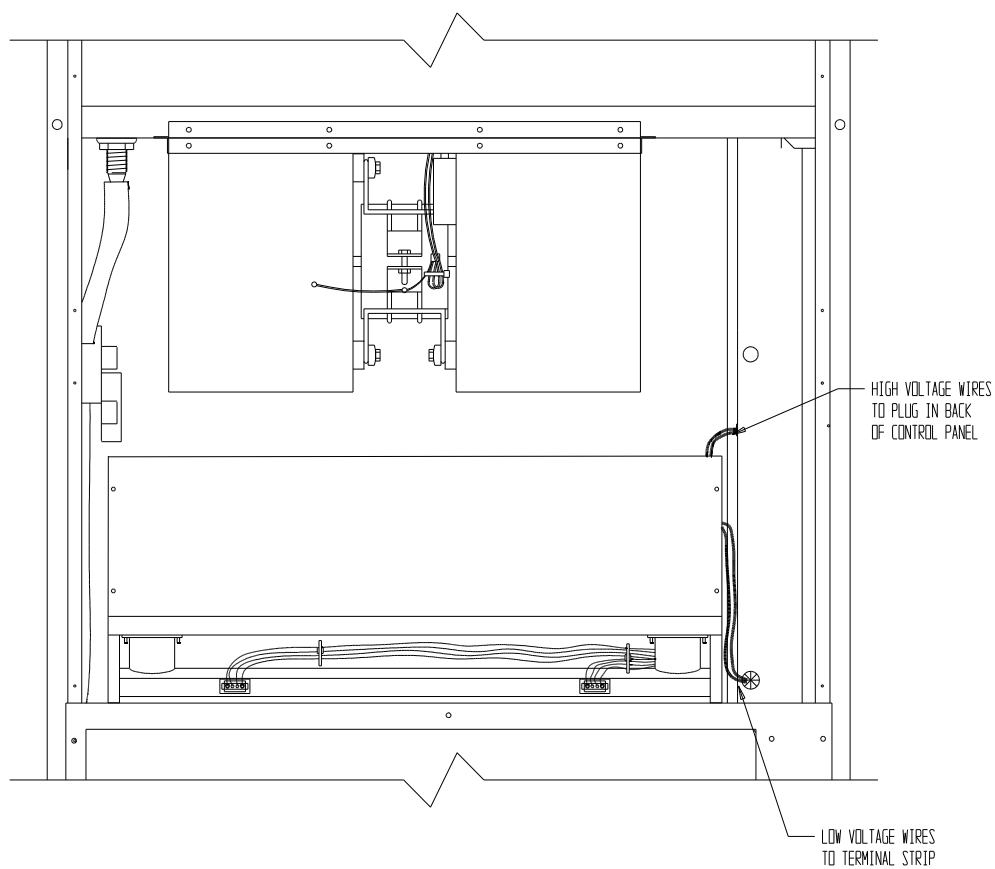
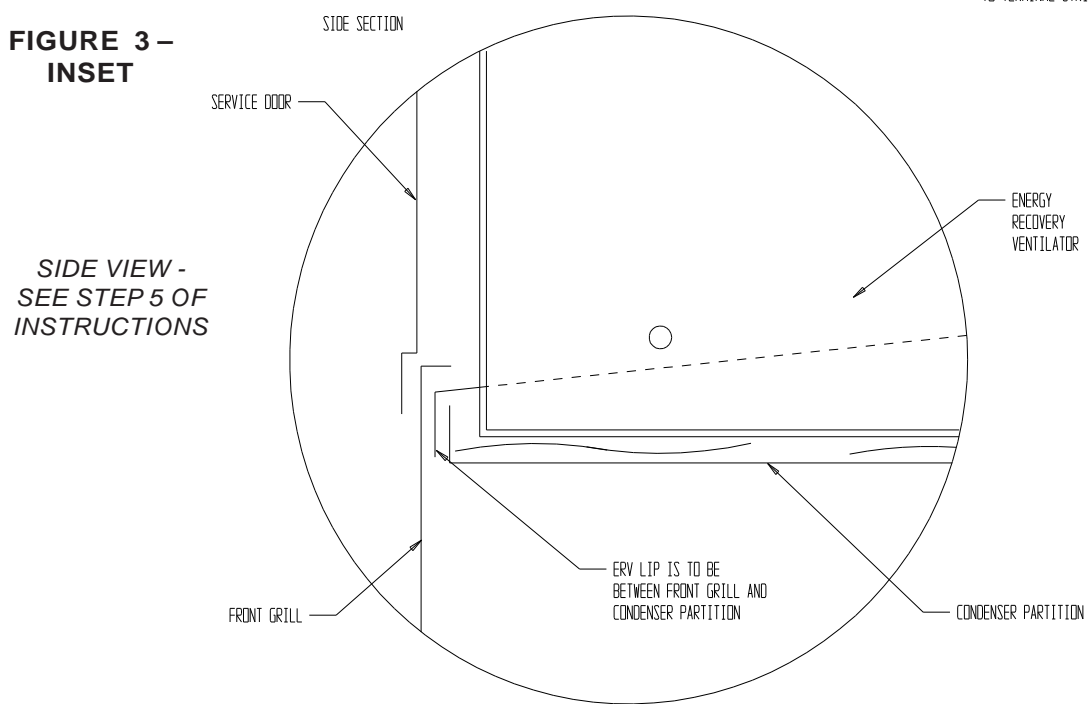


FIGURE 3
Running Wiring

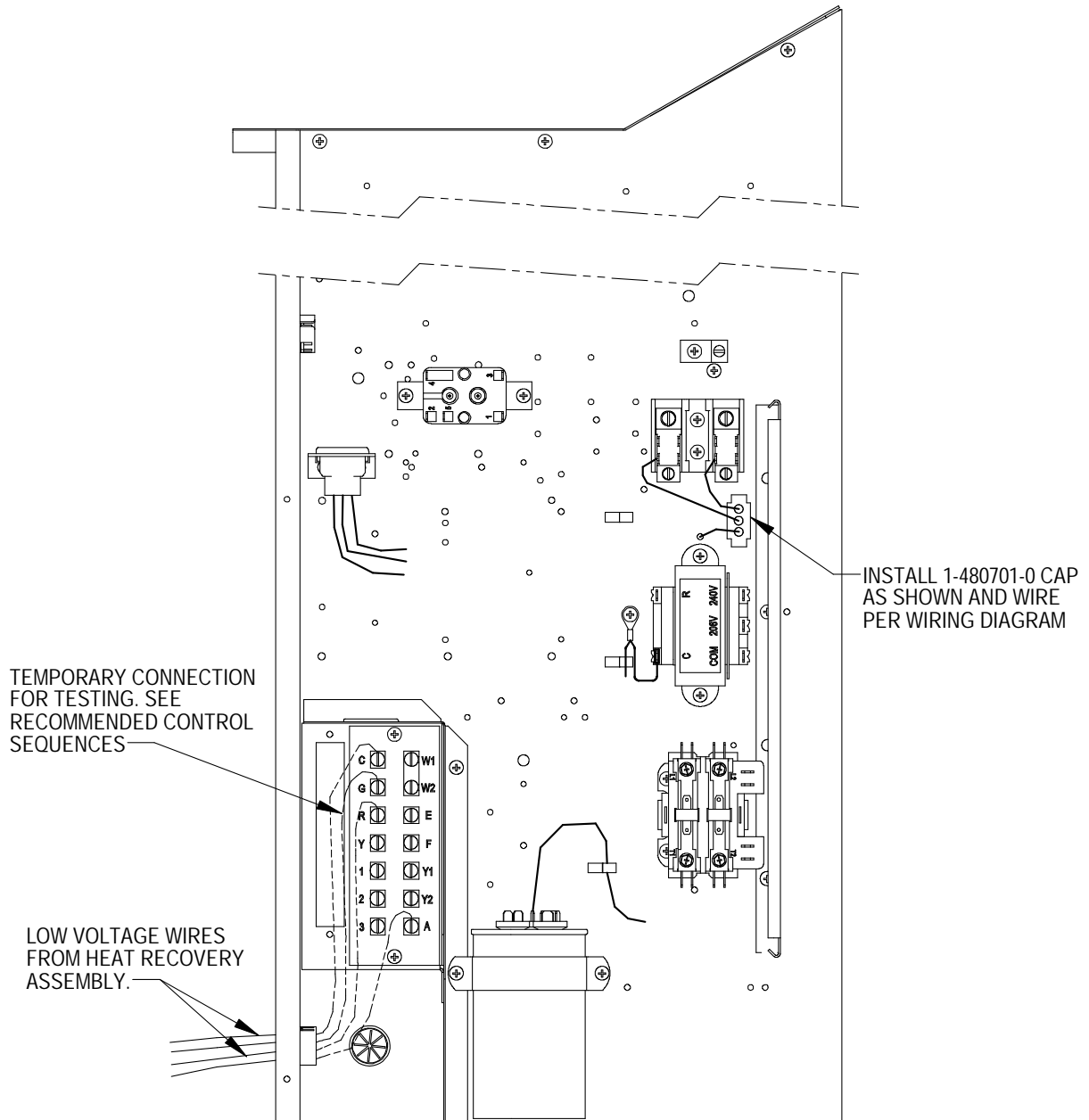


**FIGURE 3 –
INSET**



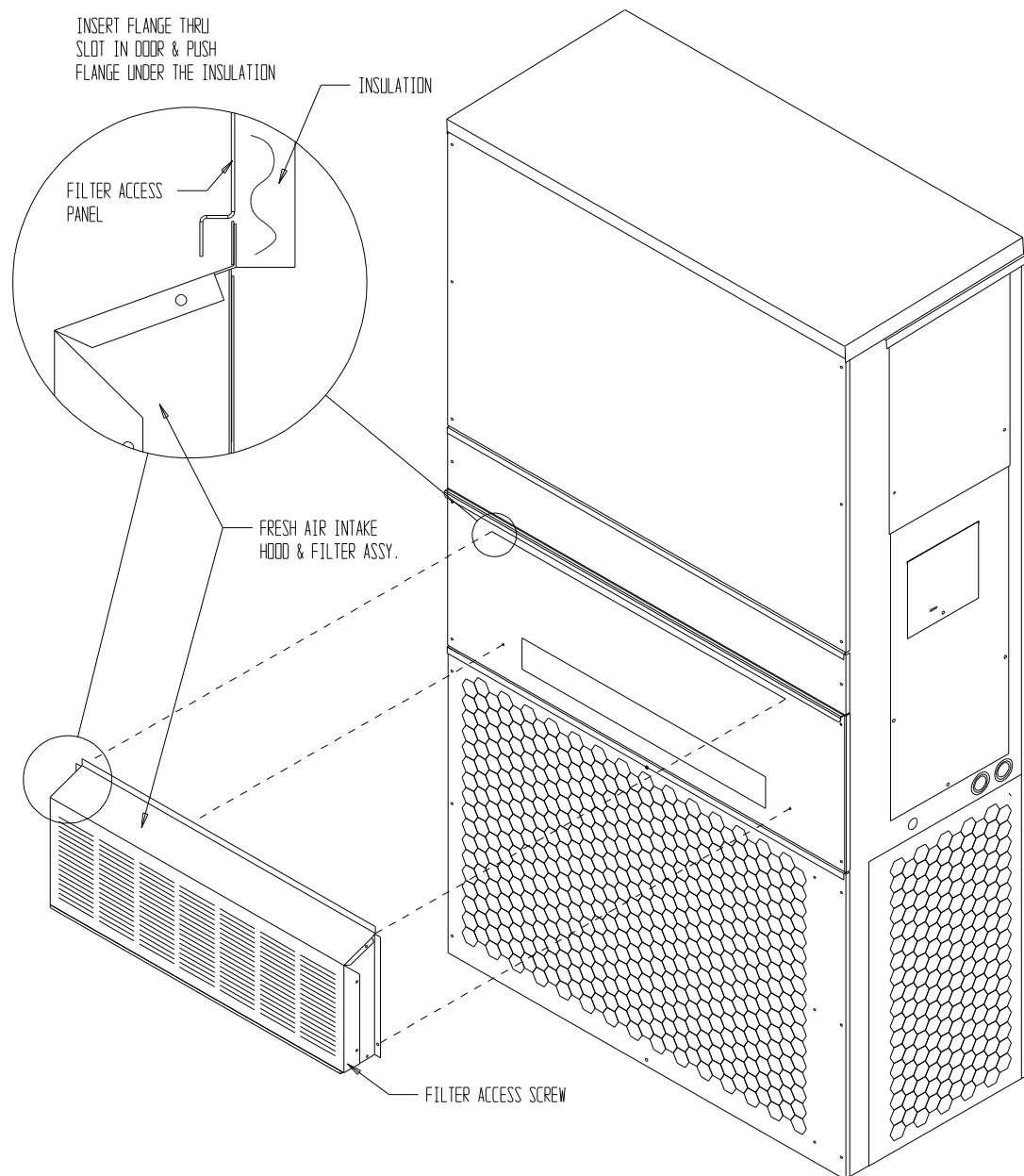
MIS-489

FIGURE 4
Control Panel



MIS-2641

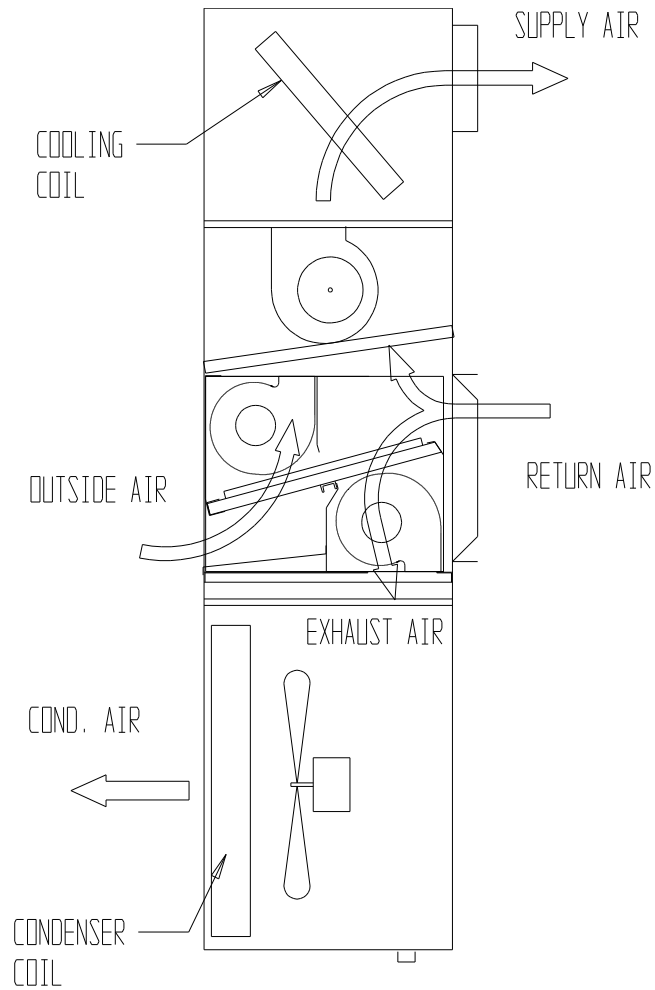
FIGURE 5
Replacing Access Panel



REPLACE SERVICE ACCESS PANEL
AND INSTALL FRESH AIR INTAKE
HOOD ASSY. AS SHOWN.

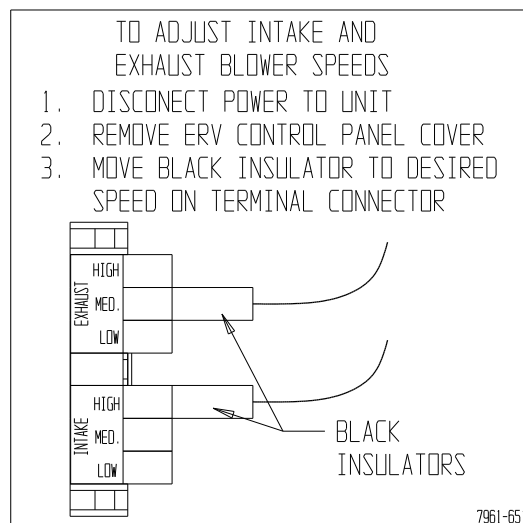
MIS-2642

FIGURE 6
Airflow Diagram



MIS-490

FIGURE 6A – Speed Tap Label



7961-651

MIS-2120

Control Wiring

The ERVF-*3/CHERV-*3 comes from the factory with the low voltage control wires not wired into the wall mount low voltage terminal strip. Care must be taken when deciding how to control the operation of the ventilator. When designing the control circuit for the ventilator the following requirements must be met.

Control Requirements

1. Indoor blower motor must be run whenever the ERVF-*3/CHERV-*3 is run.
2. Select the correct motor speed tap in the ERVF-*3/CHERV-*3. Using Table 1 to determine the motor speed needed to get the desired amount of ventilation air needed. For instance, do not use the high speed tap on a ERVF-A3 if only 250 CFM of ventilation air is needed; use the low speed tap. Using the high speed tap would serve no useful purpose and significantly affect the overall efficiency of the air conditioning system. System operating cost would also increase.
3. Run the ERVF-*3/CHERV-*3 only during periods when the conditioned space is occupied. Running the ERVF-*3/CHERV-*3 during unoccupied periods wastes energy, decreases the expected life of the ERVF-*3/CHERV-*3 and can result in a large moisture buildup in the structure. The ERVF-*3/CHERV-*3 removes 60 to 70% of the moisture in the incoming air, not 100% of it. Running the ERVF-*3/CHERV-*3 when the structure is unoccupied allows moisture to build up in the structure because there is little or no cooling load. Thus, the air conditioner is not running enough to remove the excess moisture being brought in. Use a control system that in some way can control the system based on occupancy.

IMPORTANT

Operating the ERVF-*3/CHERV-*3 during unoccupied periods can result in a build up of moisture in the structure.

Recommended Control Sequences

Several possible control scenarios are listed below:

1. Use a programmable electronic thermostat with auxiliary terminal to control the ERVF-*3/CHERV-*3 based on daily programmed occupancy periods. Bard markets and recommends the Bard Part No. 8403-060 programmable electronic thermostat for air conditioner and heat pump applications.
2. Use a motion sensor in conjunction with a mechanical thermostat to determine occupancy in the structure. Bard markets the CS2000A for this use.
3. Use a DDC control system to control the ERVF-*3/CHERV-*3 based on a room occupancy schedule to control the ERVF-*3/CHERV-*3.
4. Tie the operation of the ERVF-*3/CHERV-*3 into the light switch. The lights in a room are usually on only when occupied.
5. Use a manual timer that the occupants turn to energize the ERVF-*3/CHERV-*3 for a specific number of hours.
6. Use a programmable mechanical timer to energize the ERVF-*3/CHERV-*3 and indoor blower during occupied periods of the day.

Ventilation Airflow

The ERVF-*3 and CHERV-*3 are equipped with a 3-speed motor to provide the capability of adjusting the ventilation rates to the requirements of the specific application by simply changing motor speeds.

TABLE 1

Ventilation Air (CFM)			
Model	High Speed (Black)	Medium Speed (Blue)	Low Speed (Red)
ERVF-A3 CHERV-A3 ERVF-C3 CHERV-C3	400	325	250

The units are set from the factory with the exhaust blower on the low speed and the intake blower on medium speed. Moving the speed taps located in the control panel can change the blower speed of the intake and exhaust. See Figure 6A on page 11.

WARNING

Open disconnect to shut all power OFF before making adjustments to the speed taps. Failure to do so could result in injury or death due to electric shock.

Energy Recovery Ventilator Maintenance

General Information

The ability to clean exposed surfaces within air moving systems is an important design consideration for the maintenance of system performance and air quality. The need for periodic cleaning will be a function of operating schedule, climate and contaminants in the indoor air being exhausted and in the outdoor air being supplied to the building. All components exposed to the airstream, including energy recovery wheels, may require cleaning in most applications.

Rotary counterflow heat exchanges (heat wheels) with laminar airflow are “self-cleaning” with respect to dry particles. Smaller particles pass through; larger particles land on the surface and are blown clear as the flow direction is reversed. For this reason, the primary need for cleaning is to remove films of oil-based aerosols that have condensed on energy transfer surfaces. Buildup of material over time may eventually reduce airflow. Most importantly, in the case of desiccant coated (enthalpy) wheels, such films can close off micron-sized pores at the surface of the desiccant material, reducing the efficiency, with which the desiccant can absorb and desorb moisture.

Frequency

In a reasonably clean indoor environment such as a school, office building or home, experience shows that reductions of airflow or loss of sensible (temperature) effectiveness may not occur for 10 or more years. However, experience also shows that measurable changes in latent energy (water vapor) transfer can occur in shorter periods of time in commercial, institutional and residential applications experiencing moderate occupant smoking or with cooking facilities. In applications experiencing unusually high levels of occupant smoking, such as smoking lounges, nightclubs, bars and restaurants, washing of energy transfer surfaces, as frequently as every 6 months, may be necessary to maintain latent transfer efficiency. Similar washing cycles may also be appropriate for industrial applications involving the ventilation of high levels of smoke or oil-based aerosols such as those found in welding or machining operations, for example. In these applications, latent efficiency losses of as much as 40% or more may develop over a period of 1 to 3 years.

Cleanability and Performance

In order to maintain energy recovery ventilation systems, energy transfer surfaces must be accessible for washing to remove oils, grease, tars and dirt that can impede performance or generate odors. Washing of the desiccant surfaces is required to remove contaminate buildups that can reduce adsorption of water molecules. The continued ability of an enthalpy wheel to transfer latent energy depends upon the

permanence of the bond between the desiccant and the energy transfer surfaces.

Bard wheels feature silica gel desiccant permanently bonded to the heat exchange surface without adhesives; the desiccant will not be lost in the washing process. Proper cleaning of the Bard energy recovery wheel will restore latent effectiveness to near original performance.

Maintenance Procedures

NOTE: *Local conditions can vary and affect the required time between routine maintenance procedures. Therefore, all sites (or specific units at a site) may not have the same schedule to maintain acceptable performance. The following timetables are recommended and can be altered based on local experience.*

Quarterly Maintenance

1. Inspect mist eliminator/prefilter and clean if necessary. This filter is located in the fresh air intake hood on the front of the unit. This is an aluminum mesh filter and can be cleaned with water and any detergent not harmful to aluminum.
2. Inspect wall mount unit filter and clean or replace as necessary. This filter is located either in the unit, in a return air filter grille assembly, or both. If in the unit, it can be accessed by removing the lower service door on the front of the unit. If in a return air filter grille, it can be accessed by hinging the grille open to gain access.
3. Inspect energy recovery ventilator for proper wheel rotation and dirt buildup. This can be done in conjunction with Step 2 above. Energize the energy recovery ventilator after inspecting the filter and observe for proper rotation and/or dirt buildup.
4. For recommended energy recovery wheel cleaning procedures, follow Steps 5 through 8.
5. Disconnect all power to unit. Remove the lower service door of the wall mount unit to gain access to the energy recovery ventilator.
6. Remove the front access panel on the ventilator. Unplug amp connectors to cassette motors. Slide energy recovery cassette out of ventilator.
7. Use a shop vacuum with brush attachment to clean both sides of the energy recovery wheels.
8. Reverse shop vacuum to use as a blower and blow out any residual dry debris from the wheel.

NOTE: *Discoloration and staining of the wheel does not affect its performance. Only excessive buildup of foreign material needs to be removed.*

9. If any belt chirping or squealing noise is present, apply a small amount of LPS-1 or equivalent dry film lubricant to the belt.

Annual Maintenance

1. Inspect and conduct the same procedures as outlined under **Quarterly Maintenance**.
2. To maintain peak latent (moisture) removal capacity, it is recommended that the energy recovery wheels be sprayed with a diluted nonacid based evaporator coil cleaner or alkaline detergent solution such as 409.

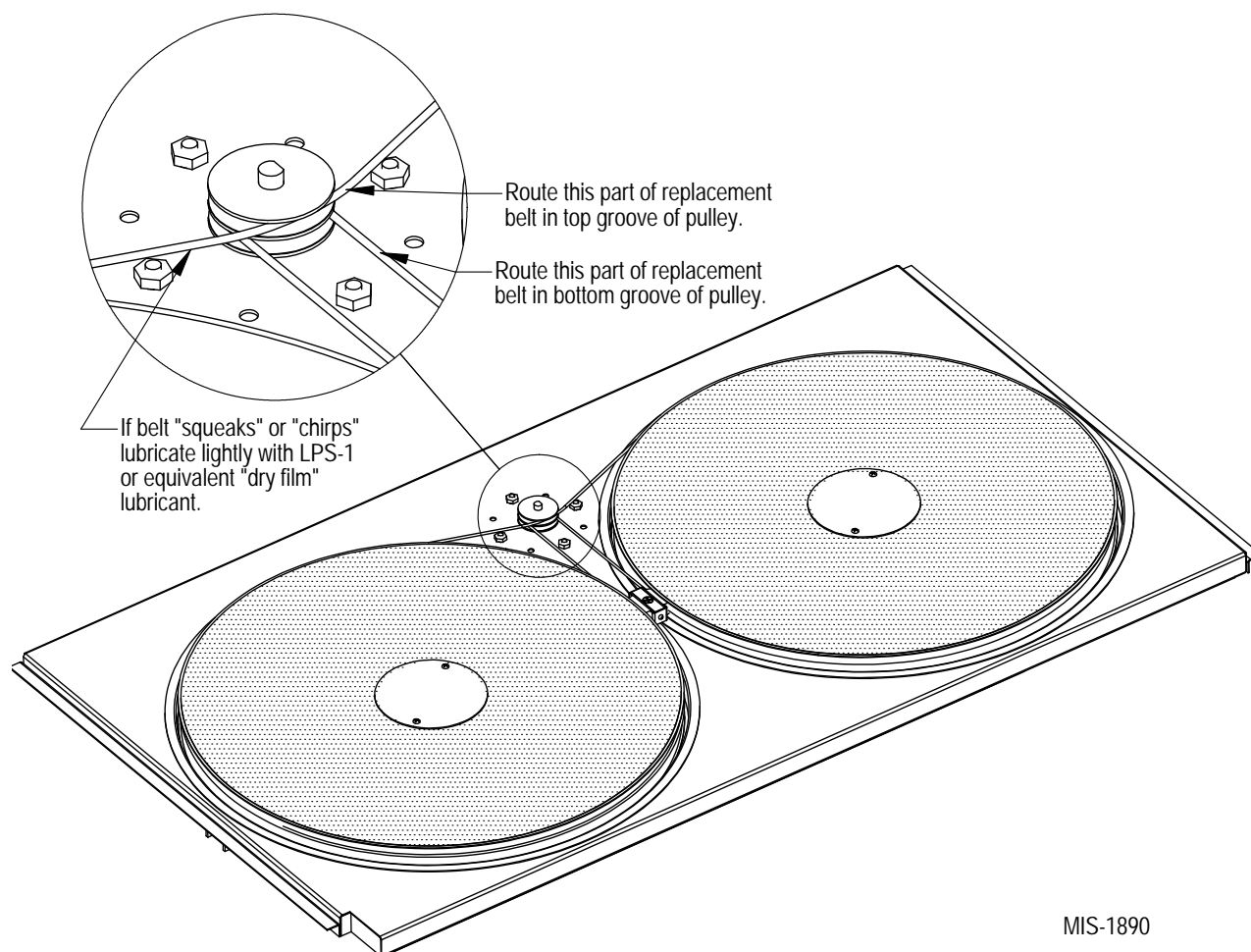
NOTE: Do not use acid-based cleaners, aromatic solvents, temperatures in excess of 170°F or steam. Damage to the wheel may result.

Do not disassemble and immerse the entire heat wheel in a soaking solution, as bearing and other damage may result.

3. Rinse wheel thoroughly after application of the cleaning solution and allow to drain before re-installing.

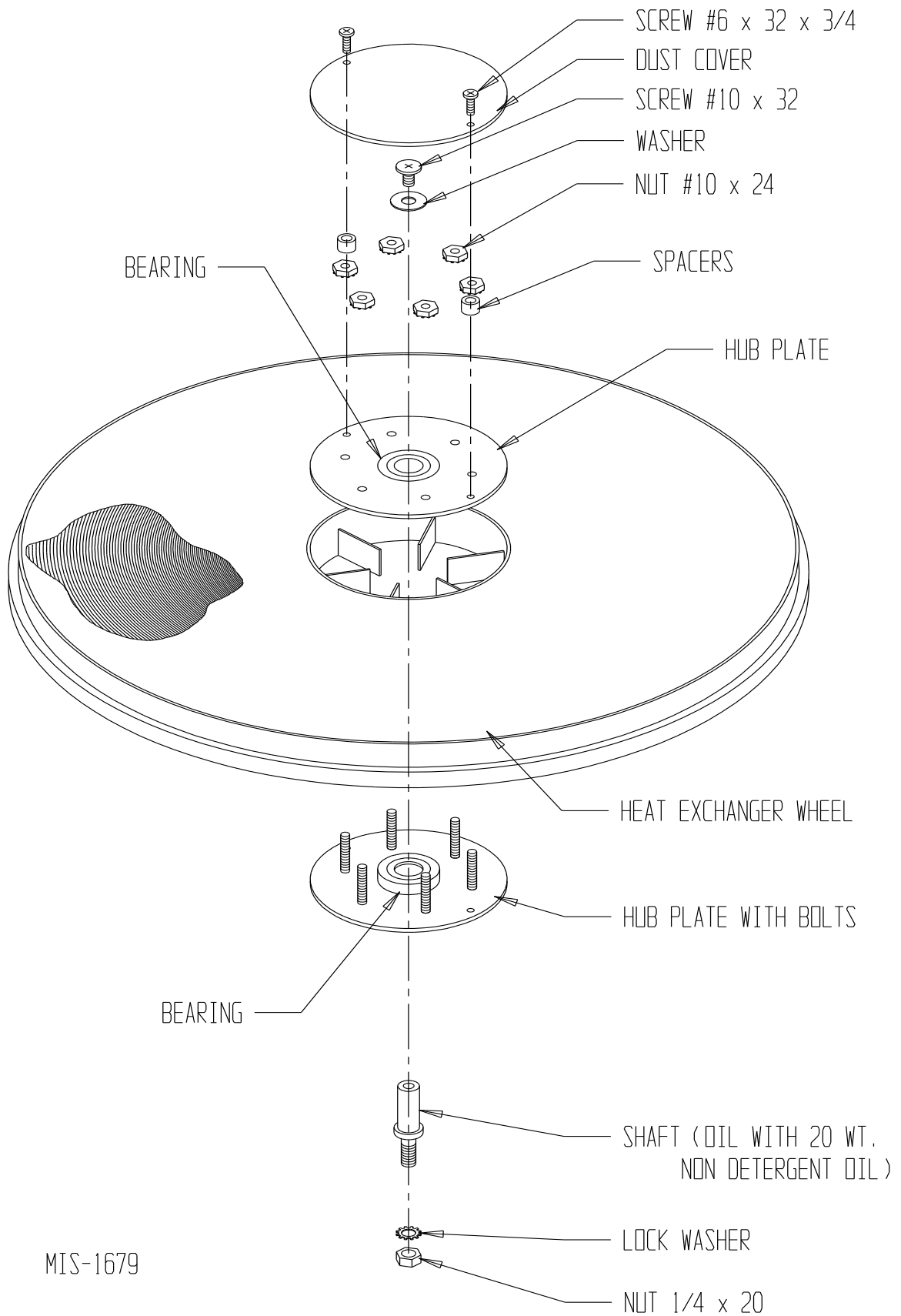
4. No re-lubrication is required to heat wheel bearings of the drive motor, or to the intake and exhaust blower motors.
5. If any belt chirping or squealing noise is present, apply a small amount of LPS-1 or equivalent dry film lubricant to the belt.

FIGURE 7
Belt Replacement Instructions
(Two Wheel Cassette Only)



MIS-1890

FIGURE 8
Hub Assembly with Ball Bearings



MIS-1679